

**NEW JERSEY DEPARTMENT OF EDUCATION
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE
CORRECTIVE ACTION PLAN**

SCHOOL DISTRICT NAME: Egg Harbor Township Public Schools/
Salem County Special Services School District COUNTY: Atlantic

TYPE OF EXAMINATION: Audit Review of FY 2009-2010 Chapter 192/193 Services

DATE OF BOARD MEETING: January 24, 2011

CONTACT PERSON: Dr. Charles Fredericks-EHT, Mr. Irv Simpkins-SCSSSD

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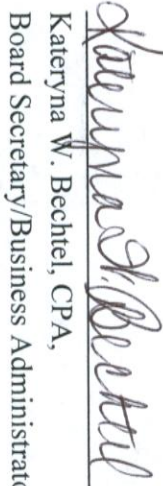
RECOMMENDATION NUMBER	CORRECTIVE ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
1. The District will verify all chapter 192/193 services with the service provider (SCSSSD) as part of the project completion report process.	Prior to submission of the Non-public project completion report, SCSSSD will provide district with eligible student files which include: 1) 407-1 application with eligibility criteria listed on the form; 2) class lists for delivery of services by grade, subject matter and non-public school and 3) an excel spreadsheet detailing above for each student.	Meeting between the Supervisor of State and Federal Programs of EHT and SCSSSD Supervisor prior to submission of Non-Public Completion Report. Eligible student files will be reviewed at this meeting.	Supervisor of State and Federal Programs, EHT Child Study Team Director for SCSSSD	June 2012

Corrective Action Plan
 Egg Harbor Township Public Schools/Salem County SSSD/Atlantic County
 Audit Review of FY 2009-2010 Chapter 192/193 Services

RECOMMENDATION NUMBER	CORRECTIVE ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
2. The District will amend applicable procedures for nonpublic student services reporting to ensure that only pupils that meet the eligibility requirement of the Department as prescribed by N.J.A.C.6A:14-6.2(e) and the prescribed publication entitled <u>Chapter 192 and 193 for Nonpublic School Pupils</u> are reported on state aid applications.	The following amended procedure will assure that only pupils that meet the eligibility requirements for 192-193 will receive services. Prior to submission of project completion report, SCSSSD will provide district with eligible student 407-1 forms and evidence of eligibility for 192-193.	Meeting between the Supervisor of State and Federal Programs of EHT and SCSSSD Supervisor prior to submission of Non-Public Completion Report. Eligible student files will be reviewed at this meeting.	Supervisor of State and Federal Programs, EHT Child Study Team Director for SCSSSD	June 2012
3. The district and service provider must develop common procedures to ensure that all students reported on the project completion report have all necessary program information such as 407-1 files, proof of service eligibility and provision of service records available for review.	Prior to submission of project completion report, SCSSSD will provide district with eligible student files and evidence of eligibility for 192-193 and provision of service records.	Meeting between the Supervisor of State and Federal Programs of EHT and SCSSSD Supervisor prior to submission of Non-Public Completion Report. Eligible student files will be reviewed at this meeting.	Supervisor of State and Federal Programs, EHT Child Study Team Director for SCSSSD	June 2012


 Scott P. McCartney, EDD,
 Superintendent

Date 01/24/2012


 Kateryna W. Bechtel, CPA,
 Board Secretary/Business Administrator

Date 01/24/2012